



**RIDE** Rhode Island  
Department  
of Education

# RI State Assessment Test Coordinator's Memo

February 11, 2022

**Reminder:** our next Monthly Test Coordinator Webinar is **February 16, 2022!**

Please [register for the whole SY2021-22 series](#) through this [registration link](#) (one registration will suffice for the entire year) posted at [www.ride.ri.gov/TC](http://www.ride.ri.gov/TC). The slide deck and recording from the January webinar have been posted to the TC webpage.

**In this memo:** *Accommodations and DLM Trainings Rescheduled, Test Coordinator Trainings Posted, RICAS Updates (PNP Window Opens, TAMs Posted)*

## Accommodations and DLM Trainings Rescheduled

Thank you for your patience as we rescheduled our Accommodations and Accessibility Features for RICAS/NGSA webinar and our DLM Test Coordinator Training webinar. Please register for the new times; registrations from the original times were not automatically transferred due to the changes.

### Accommodations and Accessibility Features for RICAS/NGSA Webinar:

- Date/Time: **February 16, 2022** -- 1:30pm to 3:00pm
- Registration Link: <https://attendee.gotowebinar.com/register/1009489534183741710>

### DLM Test Coordinator Training Webinar:

- Date/Time: **February 17, 2022** -- 1:00pm to 3:00pm
- Registration Link: <https://attendee.gotowebinar.com/register/4557553083877229838>

If you have any questions about the trainings, please contact [assessment@ride.ri.gov](mailto:assessment@ride.ri.gov).

## Current Status of ACCESS Online Testing

As many of you have seen over the past week, WIDA and DRC have experienced several issues that have affected educators' ability to access WIDA AMS and students' ability to test on the DRC INSIGHT platform. We are in close contact with WIDA and DRC and know they are urgently working to prevent future interruptions to testing.

If you experience any technical issues please reach out to DRC Customer service at 1-855-787-9615 or [wida@datarecognitioncorp.com](mailto:wida@datarecognitioncorp.com). The RIDE MLL Team also remains available if you need assistance, please contact Ana Karantonis, [ana.karantonis@ride.ri.gov](mailto:ana.karantonis@ride.ri.gov), Veronica Salas, [veronica.salas@ride.ri.gov](mailto:veronica.salas@ride.ri.gov) or Flavia Molea Baker, [flavia.moleabaker@ride.ri.gov](mailto:flavia.moleabaker@ride.ri.gov).

The recordings and slide decks from the RICAS Test Coordinator Training and the NGSA Test Coordinator Training webinars that took place on February 2 have been posted to their respective sections on our Assessment Trainings page ([www.ride.ri.gov/Assessment-Training](http://www.ride.ri.gov/Assessment-Training)).

If you were unable to attend those trainings, or the in-person trainings held earlier this week, please review the recordings and slide decks from the February 2 trainings as soon as possible. They contain important information you will need for coordinating test administration this year

## RICAS Updates - PNP Window Opens, TAMs Posted

The **Personal Needs Profile (PNP) Initial Window for RICAS** opened Monday in PearsonAccessNext (PAN) and will extend through February 18.

Test coordinators now are able to update students' accommodations and accessibility features in PAN. This initial window focuses primarily on accommodations assignment for students who need paper format tests in accordance with their IEP/504 plans. Paper tests assigned to students within this February 7 through February 18 window will *automatically* be shipped to schools for the initial materials shipments for each content area, along with pre-printed Student ID Labels. Test coordinators are also encouraged to complete as much of the computer-based accommodations and accessibility features assignments as possible during this initial window.

An extended PNP window does last until the start of the state testing windows, but please note that any paper tests assigned after February 18 will need to be ordered separately through the RICAS Service Center (starting March 16 when that system opens) - they will not be shipped with that initial shipment - and *will not* include pre-printed Student ID Labels.

The PNP windows are also posted in the RICAS section of [www.ride.ri.gov/Assessment-Schedules](http://www.ride.ri.gov/Assessment-Schedules).

PDF versions of the **Spring 2022 RICAS Test Administrator's Manuals for Computer-Based Testing (CBT) and for Paper-Based Testing (PBT)** have been posted in both the Test Coordinator's section and the Test Administrator's section on RIDE's Assessment Manuals page at [www.ride.ri.gov/Assessment-Manuals](http://www.ride.ri.gov/Assessment-Manuals). The TAMs and the Spring 2022 Test Coordinator's Manual (TCM) were also posted on the RICAS Resource Center website on Friday, February 4.

Paper copies of RICAS TAMs will also be shipped to schools as part of the initial ELA paper materials shipment to be delivered on March 16. For more information and dates, please review the RICAS TC Training webinar (found at [www.ride.ri.gov/Assessment-Training](http://www.ride.ri.gov/Assessment-Training)) and the RICAS TCM (found at [www.ride.ri.gov/Assessment-Manuals](http://www.ride.ri.gov/Assessment-Manuals)).

## Contact Information

### ACCESS:

- ACCESS policy questions: Ana Karantonis (401-222-8940 or [ana.karantonis@ride.ri.gov](mailto:ana.karantonis@ride.ri.gov))
- WIDA Client Services Center: 866-276-7735
- DRC Customer Service: 855-787-9615

### DLM:

- Policy questions: Heather Heineke (401-222-8493 or [heather.heineke@ride.ri.gov](mailto:heather.heineke@ride.ri.gov))
- DLM Help Desk: 855-277-9751

- Policy questions: Heather Heineke (401-222-8493 or [heather.heineke@ride.ri.gov](mailto:heather.heineke@ride.ri.gov))
- College Board - Rhode Island Help Desk: [rischoolday@collegeboard.org](mailto:rischoolday@collegeboard.org)

**RICAS:**

- Policy questions: Kamlyn Keith (401-222-8413 or [kamlyn.keith@ride.ri.gov](mailto:kamlyn.keith@ride.ri.gov))
- RICAS Help Desk: 855-222-8936

**NGSA:**

- Policy questions: Kamlyn Keith (401-222-8413 or [kamlyn.keith@ride.ri.gov](mailto:kamlyn.keith@ride.ri.gov))
- NGSA Help Desk: 866-757-9437

**NAEP:**

- Policy questions: Jackie Branco (401-222-4685 or [jacqueline.branco@ride.ri.gov](mailto:jacqueline.branco@ride.ri.gov))
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